



OUR HOTEL

DELTA HOTELS BY MARRIOTT KALAMAZOO CONFERENCE CENTER

GUEST ROOM FACILITIES

182 rooms on four floors
Single King or Two Queen Bed Options
ADA rooms
High-speed internet access
Smart TVs with streaming access
Dry-cleaning service
Frequent Traveler Program

CONFERENCE FACILITIES AND SERVICES

Accommodates groups of 1-750
9,200 square foot ballroom subdivides into three rooms
33,000+ sq. ft. total meeting space
Executive Boardroom
Built-in screens and projectors
Wireless high-speed internet
Rooms individually climate controlled
Custom catering menus

PLACES OF INTEREST

Air Zoo Aerospace & Science Museum
Kalamazoo Institute of Arts
Gilmore Car Museum
Binder Park Zoo
Heritage Guitar Inc.
Kalamazoo Valley Museum

GENERAL SERVICES

Free parking (over 350 spaces)
Fax services
Copy services
LIFT Restaurant & Bar on-site

SPORTS AND RECREATION

Indoor pool and fitness center
Numerous nature trail options

A 100% guarantee on number of people to be served is required 14 days prior to your function. Delta by Marriott will prepare to serve 5% over your guarantee. Prices are subject to a 22% service charge and a 6% state tax.

BREAKFAST BUFFETS

SERVED WITH STARBUCKS COFFEE AND TAZO TEA

CONTINENTAL

Fresh Whole Fruits, Assorted Yogurts, Assorted Pastries & Bagels, Seasonal Preserves, and Whipped Butter

HEALTHY START

Fresh Fruit Salad, Assorted Cereals & Milk, Assorted Yogurts, Fruit & Nut Granola, Hard Boiled Eggs, Assorted Pastries & Bagels, Seasonal Preserves, and Whipped Butter

BREAKFAST ENHANCEMENTS

PRICED PER PERSON

Farm Fresh Scrambled Eggs
Pancakes
French Toast
Biscuit & Sausage Gravy

DELTA STANDARD

Fresh Fruit Salad, Scrambled Eggs, Breakfast Potatoes
CHOICE OF ONE PROTEIN:
Bacon, Sausage, or Turkey Sausage

DELTA SUNRISE

Assorted Pastries & Bagels, Fresh Fruit Salad, Assorted Yogurts, Scrambled Eggs, and Breakfast Potatoes
CHOICE OF ONE PROTEIN:
Bacon, Sausage, or Turkey Sausage

DELTA DELUXE

Fresh Fruit Salad, Assorted Yogurts, Fruit & Nut Granola, Scrambled Eggs, and Breakfast Potatoes
CHOICE OF TWO PROTEINS:
Bacon, Sausage or Turkey Sausage



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LUNCH BUFFETS

MINIMUM OF 25 PERSON(S)

SERVED WITH ICED TEA, LEMONADE, FRESHLY BREWED STARBUCKS
COFFEE, AND TAZO TEA

DELTA PIZZA

Garden Salad, Assorted House-made Pizzas, and Chef's Selection of Assorted Desserts **beverages not included**

PASTA BAR

Caesar Salad, Meat Sauce, Alfredo Sauce, Choice of Pasta, Garlic Bread, and Chef's Selection of Assorted Desserts

WORKING

Assortment of Handmade Half Sandwiches, Garden Salad, House-made Potato Salad, Coleslaw, House-made Kettle Chips, and Cookies & Brownies

BARBECUE

Coleslaw, Potato Salad, Macaroni & Cheese, House Baked Beans, Cornbread with Honey Butter, Brioche Buns, Barbeque Sauces, Smoked Pulled Chicken, Smoked Pork Shoulder, and Assorted Cookies

FIESTA

Crunchy Corn Salad, Spanish Rice, Refried Beans, Chicken Enchiladas & Pork Carnitas with Salsa Roja, Nacho Bar with Assorted Toppings, and Chef's Selection Assorted Desserts

ITALIAN


Antipasto Salad, Caesar Salad, Lasagna, Alfredo Pasta, Rosemary Chicken, Green Beans, Garlic Bread, and Chef's Selection Assorted Desserts



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TREATS AND DRINKS

BEVERAGES




Freshly Brewed Starbucks Coffee
Hot Tea Selection
Fresh Orange Juice or Apple Juice
Lemonade or Iced Tea
Assorted Tropicana Bottled Juices
Assorted Vitamin Water
Fiji or Voss Bottled Water
Bottled Water
Assorted Soft Drinks

BAKERY



Assorted pastries
Assorted muffins
Assorted bagels & cream cheese
Assorted cookies
Chocolate brownies
Assorted Cookies
Vanilla Cheesecake with Berry Coulis
Flourless Chocolate Torte

SNACKS



Granola bars
Fresh fruit salad
Whole fresh fruit
Assorted yogurts
Assorted yogurt parfaits
Chips and salsa

BREAKS

MINIMUM OF 25 PERSON(S)
ASK ABOUT BUILD YOUR OWN BREAK

ZEN

KIND Bars, Selection of Whole Fruit, Assorted Yogurts, Citrus Infused Water, TAZO Tea, and Fruit Juices

PARFAIT

Greek Yogurt, Granola, Local Honey, Fresh Fruit & Berries, Belgian Chocolate, and Accompaniments

TAKE A DIP

House Salsa, Hummus, French Onion Dip with Tortilla & Kettle chips, Flat Bread, and Baguette

BEVERAGE BREAKS

MINIMUM OF 25 PERSON(S)
INCLUDES FRESHLY BREWED STARBUCKS COFFEE, TAZO TEA, BOTTLED WATER, AND ASSORTED CANNED PEPSI PRODUCTS

8 Hour Beverage Break
4 Hour Beverage Break
2 Hour Beverage Break

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DINNER ENTREES

INCLUDES ROLLS & BUTTER, ICED TEA, LEMONADE, FRESHLY BREWED
STARBUCKS COFFEE, AND TAZO TEA

STARTER (CHOOSE ONE)

Butternut Squash Soup with Parmesan and Amaretti
Roasted Vegetable Soup with a Basil Balsamic Drizzle
Seared Lump Crab Cake with Arugula and Pickled Onion with Spice Aioli
Spring Blend of Lettuces with Candied Pecans, Cherries, and a Roasted Apple Vinaigrette
Lettuce Wedge with Goat Cheese, Bacon, Tomatoes, and a Peppered Buttermilk Dressing

ENTRÉE (CHOOSE ONE)

Bone-in Pork Chop with an Apple Mostarda
Served with Choice of Starch and Choice of Vegetable
Filet of Beef with a Red Wine Demi-Glace
Served with Choice of Starch and Choice of Vegetable
Roasted Strip Loin with Mushroom Demi
Served with Choice of Starch and Choice of Vegetable
Pan Seared Salmon with Lemon Butter
Served with Choice of Starch and Choice of Vegetable
Braised Beef Brisket with Jus
Served with Choice of Starch and Choice of Vegetable
Airline Chicken Breast with Garlic Honey Jus
Served with Choice of Starch and Choice of Vegetable
Mushroom Truffle Risotto
with Carnaroli Rice, Forest Mushrooms, Reggiano, and Truffle Oil
Four Cheese Ravioli
Served with Choice of Spiced Tomato or Creamy Alfredo Sauce

Starch Options:

Potato Puree, Roasted Baby Potatoes,
Garlic Smashed Potatoes, Rice Pilaf,
Parmesan Risotto, Couscous

Vegetable Options:

Seasonal Vegetables, Asparagus, Green
Beans, Broccoli, Carrots



DESSERT (CHOOSE ONE)

Vanilla Cheesecake with a Graham Cracker Crust, Berry Coulis, and Shaved White Chocolate
Flourless Chocolate Torte with Whipped Cream, Cherries and Vanilla Anglaise
Chocolate Carmel Tart with Sea Salt, Whipped Crème Fraiche and Berries

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DINNER BUFFETS

INCLUDES ROLLS & BUTTER, ICED TEA, LEMONADE,
FRESHLY BREWED STARBUCKS COFFEE, AND TAZO TEA

TWO ENTREES

SALADS (CHOOSE ONE)

Mixed Field Greens Salad
Caesar Salad
Italian Pasta Salad
Super Greens Salad
Caprese Salad
Beet & Goat Cheese Salad

ENTRÉE SELECTIONS

Sauteed Chicken Breast with Provolone and Tomato Sauce
Teriyaki Chicken with Pineapple salsa
Roasted Pork Loin with Apple Mostarda
Braised Beef Brisket with Jus
Roasted Striploin of Beef with Marsala and Mushrooms
Pan-Seared Salmon with Tomato Relish
Great Lakes Whitefish with Piccata

CHOOSE 2 ACCOMPANIMENTS

Spinach Orzo
Garlic Mashed Potatoes
Rosted Baby Potatoes
Vegetable Medley
Glazed Carrots
Green Beans
Roasted Asparagus
Mushroom Risotto

THREE ENTREES

THEMED DINNER BUFFETS

ICED TEA, LEMONADE, FRESHLY BREWED STARBUCKS COFFEE,
AND TAZO TEA

MICHIGANDER

Mixed Field Greens with Dried Cherries, Toasted Pecans,
Local Shredded Vegetables and Roasted Apple Vinaigrette
Potato Puree
Rolls and Butter
Roasted Seasonal Vegetables
Grilled Strip Steak with Red Wine Demi-Glace
Grilled Chicken Breast with Stone Ground Mustard Jus
Great Lakes White Fish with Lemon Butter Sauce
Chocolate Torte
Apple Crisp

BARBECUE

Coleslaw
Potato Salad
Macaroni and Cheese
House Baked Beans
Cornbread Muffins with Honey Butter
Brioche Buns
Smoked Pulled Chicken
Smoked Chopped Pork
House Barbecue Sauces
Ice Cream Sandwiches

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HORS D'OEUVRES

PRICED PER DOZEN PEOPLE



HOT HORS D'OEUVRES

Barbecue or Swedish Meatballs
Bacon Wrapped Dates
Mini Crab Cakes
Veggie or Pork Eggrolls
Coconut Shrimp with Spiced Honey
Spinach Artichoke Dip
Beef Striploin with Pickled Onion



CHILLED HORS D'OEUVRES

Smoked Salmon with Crème Fraiche and Chives
Squash Caponata with Mascarpone
Caprese Crostini
Chilled Shrimp Cocktail
Tomato Basil Salad
Meat and Cheese Board
Chilled Hummus with Crudités
Fresh Fruit and Cheese Board

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BEVERAGES

ONE BARTENDER PER 100 GUESTS, MINIMUM OF 2 HOURS OF SERVICE
AND 50 GUESTS. BARTENDER FEE OF \$100 PER BARTENDER



HOUSE BRANDS

Aristocrat Vodka, El Toro Tequila, Aristocrat Rum, Aristocrat Gin, Seagram's 7 Whiskey, Wild Turkey Bourbon, Grants Scotch

Includes: 2 Choices of Bottle Domestic Beer, 1 Imported Bottled Beer, 1 Local Craft Bottle Beer, House Wine Selections

CALL BRANDS

Tito's Vodka, Jose Cuervo Tequila, Cruzan Rum, Beefeater Gin, Jack Daniels Whiskey, Bulleit Bourbon, Dewar's White Label Scotch,

Includes: 2 Choices of Bottle Domestic Beer, 1 Imported Bottled Beer, 1 Local Craft Bottle Beer, House Wine Selections

PREMIUM BRANDS

Absolut Vodka, 1800 Reposado Tequila, Bacardi Rum, Tanqueray Gin, Crown Royal Whiskey, Makers Mark Bourbon, Chivas 12 Year Scotch

Includes: 2 Choices of Bottle Domestic Beer, 2 Imported Bottled Beer, 2 Local Craft Bottle Beer, Premium Wine Selections

KEGS

Domestic 1/2 Barrels

Imported 1/2 Barrels

Craft 1/2 Barrels

SELECTION OF IMPORTED, DOMESTIC, AND CRAFT BEER (ROTATING)

HOUSE AND PREMIUM WINE SELECTIONS (ROTATING)

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AUDIO / VISUAL

MEETING PLANNER AV PACKAGE

Screen, Projector, Cart & Cords

BRING YOUR OWN PROJECTOR PACKAGE

Screen, Cart & Cords

MICROPHONES

Wireless Handheld

Wireless Lavalier

Wired

Projector

Projector Screen

VGA Cables/ VGA Splitter/ VGA Mac Adapter

HDMI Cables

Extension Cords

Power Strip

4-Channel Mixer

Standing or Tabletop Podium

Whiteboard

Easel

Flipchart with Markers

Conference Polycom Phone

Dance Floor

Stage/ Riser

POLICIES

PROVISIONS OF FOOD & BEVERAGE

To ensure the safety of our guests, all food & beverage must be purchased from our facility. Any non-consumed food & beverage items may not be removed for the facility.

ALCOHOLIC BEVERAGES

If alcoholic beverages are to be served on the Hotel premises, the Hotel requires that only Hotel bartenders and / or serves dispense beverages. The Hotel's alcoholic beverages license require the Hotel to (1) request proper identification of any person of questionable age and (2) refuse alcoholic beverage service to any person who, in the Hotel's judgement, appears intoxicated.

PLEASE HELP AVOID DAMAGE

Hotel does not allow taping, tacking, or attaching poster, flyers, or any other materials to walls or doors without prior written consent from the Hotel. Our banquet manager will assist you upon arrival as to the use of banners, posters, and other items that need ceiling or wall attachment.

CONFERENCE MATERIALS AND BOXES

The Hotel will store your conference materials with prior notification at no additional charge if received within one week of your function. Boxes must be sent to the hotel and labeled with the name of the conference, name of the person in charge, and the date of function. We are not responsible for any items left at the facility after the function.

MEETING AND BANQUET TIME SCHEDULES

For best results, the starting and ending times should closely follow the times you have given to our staff. Advance notice of schedule changes are greatly appreciated; however, the Hotel cannot be responsible if last-minute alterations conflict with another group.

PAYMENT OPTIONS

All direct bill accounts require a completed credit application with the signed agreement. If our account office does not approve your account, for whatever reason, you will be notified so that other payment arrangements can be made. If credit has not been established, or if credit is denied, full payment is due three days prior to the function. If a check is being used, it must be paid ten business days in advance.